

## **NSIC REGISTRATION CHECKLIST**

1. PAN Card of Directors as well as the Company
2. Aadhaar card
3. Name of Directors, their addresses and their share holdings (Based on MCA Data)
4. Memorandum & Article of Association
5. Acknowledgement of Entrepreneurs Memorandum Part-II;
6. Udyog Aadhaar
7. ISO 9001 (If Applicable)
8. BIS certificate ( If Applicable )
9. List of Raw Material (If Applicable)
10. List of finished Product (If Applicable)
11. Details of Plant & Machinery (If Applicable)
12. List of Employees (If Applicable)
13. Self-attested copy of ownership documents of the premises or copy of lease deed.
14. Banker Report
15. Signature Authorization
16. Pollution certificate
17. Monthly Production Capacity
18. Latest Electricity Bill Copy
19. Audited Balance Sheet, Trading Account and Profit & Loss Account
20. Account for the last 3 years duly signed by the authorized person under his seal.

**Digital Signature Certificate required in every cases subject to exception, please confirm in the situation and at current scenario.**

**Note: All documents should be duly signed and stamped by Director/ Partner/ Proprietor or Authorised Signatory.**